

# Don't have WIEXT Account?

Register for a username/password on <http://register.wisconsin.gov> .

In order to access the GAB Data Request site, requesters must obtain a State of WI/DOA username/password from this site <http://register.wisconsin.gov> . Once registered, requesters will be provided a DOA credential under the Wisconsin External (wiext) domain. This account is intended to provide users with access to multiple State of Wisconsin web applications, including the Data Request SharePoint site.

The screenshot shows the website interface for the DOA/Wisconsin Logon Management System. At the top, there is a navigation bar with links for 'wisconsin.gov home', 'state agencies', and 'subject directory'. Below this is a header for 'Wisconsin Department of Administration' with links for 'News', 'Search', and 'Home'. A secondary navigation bar contains 'Main Menu', 'Help', and 'FAQ'. The main content area is titled 'DOA/Wisconsin Logon Management System' and includes a description of the system, a 'User Acceptance Agreement' section, and several links for user management: 'Self Registration', 'Change / Update Your Information', 'Change Your Password', and 'Forgot Your Logon ID or Password?'. A 'Customer ID Menu' is visible on the right side, listing options like 'Self Registration', 'Profile Management', 'Password Management', 'Forgot your account information?', 'User Acceptance Agreement', 'SharePoint', and 'Registration Help'. Two red boxes with arrows point to the 'Self Registration' link and the 'Profile Management' link, with text explaining when to use each.

**Customer ID Menu**

- :: [Self Registration](#)
- :: [Profile Management](#)
- :: [Password Management](#)
- :: [Forgot your account information?](#)
- :: [User Acceptance Agreement](#)
- :: [SharePoint](#)
- [Registration Help](#)

## DOA/Wisconsin Logon Management System

The DOA/Wisconsin Logon Management System allows authorized individuals to access many DOA Internet applications using a single ID and password. When access to information or services is restricted to protect your privacy or the privacy of others, you will be asked to provide your DOA/Wisconsin Logon and password. Your DOA/Wisconsin Logon and password verifies your identity so that we can provide you with access to your information and services and prevent access by unauthorized individuals.

### User Acceptance Agreement

Please note that only certain types of information will be stored in your user profile, as described in the [User Acceptance Agreement](#). Your user profile will never contain records such as driving history, tax information, unemployment compensation, vehicle registrations or prison records.

### Sign Up for your DOA/Wisconsin Logon

[Self Registration](#) (Request a DOA/Wisconsin Logon and Password.)

Self Registration allows you to create **your personal** DOA/Wisconsin Logon. This is your key to doing secure business with DOA over the Internet.

### Change / Update Your Information

[Profile Management](#) allows you to change your account information, e-mail address and other information.

### Change Your Password

[Password Management](#) allows you to change your password.

### Forgot Your Logon ID or Password?

[Logon ID/Password Recovery](#) allows you to recover a forgotten DOA/Wisconsin Logon and/or Password.

Updated February 9, 2011  
DET - Bureau of Business Applications Services  
Content Contact: [BBAS/BA](#)

[Wisconsin.gov](#) | [Search](#) | [Legal](#) | [DOA Home](#)

To Begin, use the 'Self Registration'

Not sure if you already have a DOA/State of WI account?  
Use the 'Profile Management' link

After accepting the user agreement, complete the 'Account Creation' form.

**Wisconsin Department of Administration** | [News](#) | [Search](#) | [Home](#)

[Main Menu](#) | [Help](#) | [FAQ](#)

## Self Registration

Welcome to the DOA/Wisconsin Logon self registration process. Self Registration allows you to create your personal DOA/Wisconsin Logon. This is your key to doing secure business with the Department of Workforce Development over the Internet.

### Requesting a DOA/Wisconsin Logon and Password

You will submit your contact information. Once authorized you will see a confirmation.

### Starting the Self Registration Process

To begin, you must read the User Acceptance Agreement below and click Accept at the bottom of the page to agree to the terms of the usage policy. If you do not agree to the terms, click Decline.

#### User Acceptance Agreement

DOA/WISCONSIN LOGON MANAGEMENT SYSTEM USER ACCEPTANCE AGREEMENT

INTRODUCTION

Many State agencies provide information and services by the

[Printer Friendly Version](#)

#### Customer ID Menu

- :: [Self Registration](#)
- :: [Profile Management](#)
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Please fill in all the required fields \*

## Account Creation

\*Indicates Required Field

### Profile Information

First Name  \*\*

Middle Initial

Last Name  \*\*

Suffix  ▼

E-Mail  \*\*

Phone Use this format 6085551234  
 ext.

Mailing Address

Street Address

City

State/Province  ▼

Zip Code  -

### Systems You Will Access

Use your mouse to highlight the system that you want to access.

Systems  ▼ \*\*

- DHS Vital Records
- SharePoint
- WEDSS
- PCA Portal

Select 'SharePoint'  
here

### Account Information

Your Logon ID must be between 5-20 characters and **CAN** be a combination of letters and numbers. Your Logon ID must not contain spaces or special characters.

Logon ID  \*\*

Your Password must be 7-20 characters long and **MUST** contain a combination of letters and either numbers or special characters (except the @ ? / signs). Passwords are case sensitive. Your Password cannot contain the Logon ID.

[Password Tips](#)

Password  \*\*

Re-enter Password  \*\*

### Logon ID/Password Recovery

Enter a question and answer for use if you forget your DOA/Wisconsin Logon ID or Password. Your Secret Question and Secret Answer cannot contain your password.

[Secret Question and Answer Tips](#)

Secret Question  \*\*

Secret Answer  \*\*

### Verification

This step helps prevent automated registrations. If you cannot see the number below [click here](#).

**63971** Please enter the number as it is shown in the box to the left.  \*\*

Submit

Reset

Once registered, please provide your SharePoint Login ID when submitting plan review request via the Web Scheduler.

Once you have been granted permission, you should receive an automated 'Welcome to SharePoint' email with a link to the site or you may refer to the site link provided on Page 1 of these instructions'.